

## Region 6 Healthcare Coalition Minutes

**Date:** December 19<sup>th</sup>, 2019 – 10am to 12pm

**Location:** Spectrum Health Butterworth 1710F

**Chairperson:** Julie Bulson

**Members Present:** see sign in sheet for attendance



Agenda Item	Discussion	Action	Process Owner/Deadline
<b>Welcome</b>	Introductions and call to order		Julie Bulson
<b>Review &amp; Approval of Agenda</b>	Approval of December 2019 Agenda	<i>Motion made by Jeff Weber to approve December agenda, seconded by Rich Szczepanek, motion carries.</i>	Julie Bulson
<b>Review &amp; Approval of Minutes</b>	Approval of November 2019 Minutes	<i>Motion made by Abby Watkins to approve November 2019 Minutes, seconded by Jeff Weber, motion carries.</i>	Julie Bulson
<b>Public Comment</b>			Julie Bulson
<b>Region 6 Leadership Reports</b>	<ol style="list-style-type: none"> <li><b>1. Medical Director</b> Dr. Evans not present, group discussed e-mail that was sent out by him prior to meeting.</li> <li><b>2. Coordinator</b> SPRN Transport Exercise took place, from Petoskey back to Spectrum. Went very well, positive response so far. Some gaps have been identified. Ken from Spectrum Health reported that the only negative they have is that they were unable to gather the data as well as they hoped they could for physiological status of those in PPE. They were able to identify some internal gaps that they plan to fix also. Regional point of view they tested communication with 800MHz and that went well. Were able to capture video of the exercise, Luke has a 5-minute breakdown of this video.</li> <li><b>3. Assistant Coordinator</b></li> <li><b>4. Fiduciary</b> November FSR has been submitted, what has been spent year to date was reviewed.</li> </ol>		<p>Jerry Evans</p> <p>Luke Aurner</p> <p>Tim Dickman Angie DeYoung</p>
<b>Old Business/ Standing Items</b>	<ol style="list-style-type: none"> <li><b>1. AAR Review (Performance Measure #10)</b> AAR reports will be available to view on the website under a password protected page.</li> </ol>		Luke Aurner

	<p><b>2. Coalition Surge Tool</b> This has been sent out to all hospitals, the region needs responses from all hospitals. There is a deadline of December 27th. This is an ASPR requirement.</p> <p><b>3. Coalition Surge Exercise</b> Regional leadership is requesting that we change the coalition surge exercise from individual hospitals to 1 exercise a year with all participating. This will be a low no notice exercise per the requirements. There will be evaluators at each facility, this will last 4-5 hours max. We can make schedule for 5-year period, set up a 2-week time frame, this will include who is surging and who is receiving. Feedback from group is that they need to have a time block/day to get the most out of exercise.</p> <p><b>4. Hospital MOU Review</b> Still waiting to get back from executives at Spectrum. Julie to follow up more on this. She will also send reminder to other hospitals who have not completed.</p> <p><b>5. EMTrack Update</b> Hospital Template has been fixed for Spectrum, available to all hospitals in EMTrack. Working to get a pause option for notifications. Would like to see more people attending Juvare Workgroup</p> <p><b>6. Triage Tag Day</b> Juvare Workgroup has been planning for this. Will be moving forward with this taking place on January 9<sup>th</sup>. EMS will put triage tags on, and put information in on these.</p> <p><b>7. BDLS</b> The region will be scheduling additional BDLS classes through the office. ADLS is happening in February, a planning meeting is taking place on January 6<sup>th</sup>.</p>	<p>Add Coalition Surge Exercise to Hospital Committee Agenda for further discussion and planning.</p> <p>Add MOU Review to Hospital Committee Agenda.</p> <p>Send objectives and details on Triage Tag Day to those involved in Triage Tag Day.</p>	
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	<p>Move to report under education for next meeting.</p> <p><b>8. HVA for Coalition</b> The one that was sent out was done from regional office, will be sending out another HVA that is done with more information on a regional level.</p> <p><b>9. eICS</b> Move under Juvare Workgroup report.</p> <p><b>10. Radio Test</b> Discussed the responses that we have received so far. Region needs to be getting more responses in order to test how our communications work. Logistics of these exercises will be going to 800 MHz workgroup to figure out how they should look going forward. Need to determine who is required to participate. Partners would like to see HAN going out first like in a real-life event.</p>	<p>Add radio test to 800 MHz agenda when workgroup is formed.</p>	
<p><b>New Business</b></p>	<p><b>1. Special Project Funding Update</b> Received letter, need to get clarification from the state on which projects will be coming out of the HPP vs. SPRN. Reviewed the individual projects that were approved. Expect to see from Luke a project list and what additional funding we have got after he has received clarification from the state. Will also include information about what we did not get approved for. This document will be discussed at the next coalition meeting.</p> <p style="padding-left: 40px;"><b>a. HPP</b></p> <p style="padding-left: 40px;"><b>b. SPRN</b></p> <p><b>2. Education Committee Recommendations</b> Tabling the De-escalation training for now till clarification from group Funds to assist partners become NDLS instructors. There is a class coming up to</p>	<p>Luke will send letter that details all special funding and where it is coming from.</p>	<p>Luke Aurner</p>

	<p>become an instructor for ADLS/BDLS training. Luke needs to get information if those who are already instructors need to get an update now that there is a different BDLS format. Instructor course scheduled for February 14<sup>th</sup>. Question asked if there is an agreement for level of commitment to get partners trained. Will discuss further with Education group on what this commitment will look like, and how many classes they will be requested to teach for the region. Need to determine how many instructors we need to meet demands of region</p> <ul style="list-style-type: none"> <li>a. \$2,400 to 2theRescue class (career survival)</li> <li>b. \$4,000 for De-escalation training for LTC and EMS (all other partners)</li> <li>c. \$2,000 to assist partners who would like to become NDLS instructors (ADLS/BDLS). – Travel expenses</li> </ul> <p><b>3. Structure of Committees</b> Goal is to increase participation via regular workgroups and committees Would like to have the chair of these committees be coalition members, Luke and Tim will sit on the committees still. Discussion took place on meeting times and locations. Possible option is to have coalition one day and all committees on another day. We will be switching to having the full coalition meet every month.</p> <p><b>4. 800 MHz Radio Replacement Committee</b> Discussed 800 MHz radio workgroup, the coalition group will be driving radio exercises, where funding is being spent. Need to make sure there is clarification on differences between the coalition and WMRMCC 800 MHz groups and that they are communicating with each other.</p>	<p>Luke to get information on what those who are already instructors need to do for new BDLS format.</p> <p>Add Instructor obligation to region to Education Committee agenda.</p> <p>Add vote on funds to January coalition agenda.</p> <p>Survey to be sent out to coalition to determine who would like to participate in what committees and what days to hold them on.</p>	
<p><b>Region 6 Committee Reports</b></p>	<p><b>1. Regional Epi</b></p>		

	<p>Epi, no report (others reported that Flu is considered widespread in Michigan) Discussion took place about children's hospital being high census and other hospitals in same situation.</p> <p><b>2. Emergency Management</b>  Homeland Security Grants are in full swing. Executive group is looking at doing strategic planning in spring, goal to determine focus. As of December 6<sup>th</sup>, have had our wettest year on record, will need to monitor what happens in spring when things start to thaw out. Monitoring shoreline floodage and properties at risk and erosion. 44 properties in region 6 at eminent risk. Expecting this to get worse. In GR we will be having a lot going on politically with VIP visits over the next year.</p> <p><b>3. Public Health</b>  Working on outreach, have done flyers for seniors and faith based so far. Will be doing additional for other populations. Local health departments applying for special funding right now. Also working on what happens with public health issues when flooding takes place.</p> <p><b>4. WRRMC Board Update</b>  Next meeting is at the end of January.</p> <p><b>5. Planning Committee</b></p> <p><b>6. Education Committee</b></p> <p><b>7. Hospital Committee</b></p> <p><b>8. EMS Committee</b></p> <p><b>9. Community Healthcare Provider Workgroup</b></p> <p><b>10. Mental Health Committee</b></p> <p><b>11. 800 MHz Workgroup</b></p> <p><b>12. SPRN Workgroup</b></p> <p><b>13. Pediatric Champion</b></p> <p><b>14. Juvare Workgroup</b></p>		
<p><b>Round Table</b></p>	<p>Abby Watkins: update on active shooter workgroup working on TECC project, request for proposal went out last Thursday, it is also posted on regional website. January 7<sup>th</sup> at 9:30am in Mt. Pleasant group</p>		

	will be meeting to review RFP's to bring back a proposal back to coalition. Abby to check if there will be a call-in option.		
<b>Adjourn</b>	<i>Next Meeting: Full Coalition – January 16<sup>th</sup>, 2020 – Spectrum Health Butterworth 10am</i>		