

## Region 6 Healthcare Coalition Agenda

Date: January 16<sup>th</sup>, 2020 – 10am to 12pm

Location: TBD

Chairperson: Julie Bulson

Members Present: see sign in sheet for attendance



Agenda Item	Discussion	Action	Process Owner/Deadline
Welcome	Introductions and call to order		Julie Bulson
Review & Approval of Agenda	Approval of January 2019 Agenda		Julie Bulson
Review & Approval of Minutes	Approval of December 2019 Minutes	<i>Motion made by Abby Watkins to approve December 2019 minutes, seconded by Aaron Crawford, motion carries.</i>	Julie Bulson
Public Comment			Julie Bulson
Region 6 Leadership Reports	<ol style="list-style-type: none"> <li>1. <b>Medical Director</b> Currently working on applying for BP2 Grant, expecting flat funding, do not have exact dollar amount yet. Attended the National Coalition Conference in December. Michigan is still far ahead of other states.</li> <li>2. <b>Coordinator</b></li> <li>3. <b>Assistant Coordinator</b> Inventory completed in Muskegon and GR, serviced trailers. Were able to consolidate pallets and label them. Numerous items that are no good/expired that will have to be disposed of. This will save money by having less pallets. Discussed that the alternate care site items that are stored on these pallets in GR, currently have the equipment for more than what we would be able to staff.</li> <li>4. <b>Fiduciary</b> Julie gave report on budget, Angie had to leave to work on Audit</li> </ol>		Jerry Evans Luke Aurner Tim Dickman Angie DeYoung
Old Business/ Standing Items	<ol style="list-style-type: none"> <li>1. <b>AAR Review (Performance Measure #10)</b> <i>see regional website</i> Currently working on completing the SPRN Full Scale Transport exercise report, expect to see at end of January.</li> <li>2. <b>Coalition Surge Tool</b> Discussion took place about missing hospitals, there are possible penalties that could affect funding if not completed.</li> <li>3. <b>Coalition Surge Exercise</b> <i>To be discussed at next Hospital Committee</i></li> </ol>		Luke Aurner

MCA – Rich Szczepanek, Co-Chair  
Public Health – Jennifer Morse  
Mental Health – Joellen Ryhndress  
RMD – Jerry Evans

EMS – Craig Dodge  
At Large – Ryan Zank  
EMD – Abby Watkins  
RC – Luke Aurner  
AC – Tim Dickman

Hospital – Julie Bulson, Chairperson  
MSP – Sgt. Orville Theaker  
Long Term Care – Aaron Crawford  
Fiduciary – Angie DeYoung

	<p>The region will be doing one exercise to surge 20%.</p> <p><b>4. Hospital MOU Review</b> <i>To be discussed at next Hospital Committee</i> Near completion.</p> <p><b>5. Triage Tag Day</b> Discussion needs to take place at next hospital committee about benefits of leaving triage tags on and how it would work. Spectrum reported they found it very valuable, will share AAR when completed. Luke to report on next month.</p> <p><b>6. Radio Test</b> – <i>to be discussed as 800 MHz Committee</i> Next one will take place in March, expect to see more about this prior to.</p> <p><b>7. Structure of Committees</b></p> <ul style="list-style-type: none"> <li>• 58 partners have completed survey that was sent out.</li> <li>• Determined that having meetings on 2 days a month was what the coalition preferred.</li> <li>• Full Coalition will remain on the 3<sup>rd</sup> Thursday of each month</li> <li>• Working on selecting location and date/times for committees</li> <li>• Expect TEAMS meetings in February, try to get regular schedule set for March.</li> <li>• The committees will report back to full coalition every month. <ul style="list-style-type: none"> <li>a. <b>Committee Meeting Times</b></li> <li>b. <b>Chairs</b></li> </ul> </li> </ul>																																															
<p><b>New Business</b></p>	<p><b>1. Special Project Funding Update</b></p> <ul style="list-style-type: none"> <li>• TECC Proposal from Regional Rescue Taskforce Workgroup <ul style="list-style-type: none"> <li>◦ RFP was put out, workgroup reviewed submitted proposals and selected a group. Will be able to train 90 students.</li> </ul> </li> <li>• Project Updates given and discussion took place.</li> </ul> <table border="1" data-bbox="453 1073 1226 1471"> <thead> <tr> <th>Project #</th> <th>Description</th> <th>Amount Allocated</th> <th>Current 1/13/2020</th> <th>Special Funding</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>Education</td> <td>\$58,863.00</td> <td>\$50,822.81</td> <td>TECC and ADLS/BDLS</td> </tr> <tr> <td>8</td> <td>Drills and Exercises</td> <td>\$13,000.00</td> <td>\$12,256.45</td> <td>Peds Exercise</td> </tr> <tr> <td>10</td> <td>HERT</td> <td>\$9,000.00</td> <td>\$9,000.00</td> <td>OBJ</td> </tr> <tr> <td>14</td> <td>Radio Maintenance</td> <td>\$39,500.00</td> <td>\$39,500.00</td> <td>800 MHz SF</td> </tr> <tr> <td>21</td> <td>MCC Operating</td> <td>\$39,000.00</td> <td>\$25,061.00</td> <td>MCC Upgrade</td> </tr> <tr> <td>28</td> <td>Pharm Cashe</td> <td>\$2,000.00</td> <td>\$1,888.02</td> <td>OBJ</td> </tr> <tr> <td>29</td> <td>PPE Cashe</td> <td>\$1,000.00</td> <td>\$1,000.00</td> <td>OBJ</td> </tr> <tr> <td>30</td> <td>MRC Support</td> <td>\$4,000.00</td> <td>\$3,000.00</td> <td>OBJ</td> </tr> </tbody> </table>	Project #	Description	Amount Allocated	Current 1/13/2020	Special Funding	6	Education	\$58,863.00	\$50,822.81	TECC and ADLS/BDLS	8	Drills and Exercises	\$13,000.00	\$12,256.45	Peds Exercise	10	HERT	\$9,000.00	\$9,000.00	OBJ	14	Radio Maintenance	\$39,500.00	\$39,500.00	800 MHz SF	21	MCC Operating	\$39,000.00	\$25,061.00	MCC Upgrade	28	Pharm Cashe	\$2,000.00	\$1,888.02	OBJ	29	PPE Cashe	\$1,000.00	\$1,000.00	OBJ	30	MRC Support	\$4,000.00	\$3,000.00	OBJ		<p>Luke Aurner</p>
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42	Trailer Sustainment	\$3,000.00	\$2,504.14	OBJ
43	Partner Mileage	\$500.00	\$230.88	OBJ
SF1	Hosp/EMS TTX	\$5,000.00	\$5,000.00	Hospital and EMS TTX Special Funding
SF2	Video Equipment	\$9,000.00	\$2,828.00	Video Equipment Special Funding
SF3	MCI Cards	\$15,600.00	\$15,600.00	EMS MCI Cards Special Funding
SF4	Amb Decon	\$10,000.00	\$10,000.00	Ambulance Decontamination Equipment Special Funding
SF5	Coalition Conf	\$7,500.00	\$3,113.18	National Coalition Conference Travel Special Funding
SF6	Intern	\$15,000.00	\$15,000.00	Intern Special Funding

- Ken reported that the SPRN PPE Subcommittee is working to get quotes and find out par levels.
  - Eric suggested possible use for education funds, would like to see some students who take TECC to become instructors.
2. **Education Committee Recommendations – Vote to approve use of funds**
- \$2,000 to assist partners who would like to become NDLS instructors (ADLS/BDLS). – Travel expenses
  - Class is free so may not need full amount but would like to leave as is for now.

*Motion made by Jen Morse to approve the use of \$2,000 for partners to become NDLS Instructors, seconded by Ken Shawl, roll call vote taken, motion carries.*

**Reports**

**1. Partners**

**a. Regional Epi**

Fatima gave epi report.

**b. Public Health**

Currently developing flyers for special populations, these are up on the region 6 website.

Rising waters 2020 exercise with national guard is going to take place. Kent county will be working on sheltering and other objectives, Ottawa county will be doing staging and hazmat. Taking place on April 15<sup>th</sup>. If any long term cares are interested in participating in Ottawa county let Jen know.

**c. Emergency Management**

Currently monitoring flooding closely, all areas are at risk for being vulnerable to flooding. We have had double the amount of precipitation in our region.

Shoreline issues are still a major concern. There are homes that have fallen in and have had to be demolished.

	<p>The region will be reevaluating critical infrastructure and this will impact HSGP allocations.</p> <ul style="list-style-type: none"> <li>d. <b>WMRMC Board</b></li> </ul> <p>2. <b>Committees</b></p> <ul style="list-style-type: none"> <li>a. <b>Planning</b></li> <li>b. <b>Education</b> <ul style="list-style-type: none"> <li>i. <b>BDLS &amp; ADLS</b></li> </ul> </li> <li>c. <b>Hospital</b></li> <li>d. <b>Regional MCA/ EMS</b></li> </ul> <p>3. <b>Workgroups</b></p> <ul style="list-style-type: none"> <li>a. <b>Community Healthcare Provider</b> MOU is currently hung up, trying to work on finalizing it. Group is also working to build template for eICS.</li> <li>b. <b>Mental Health</b> Group met this week, they are working on an MOU.</li> <li>c. <b>800 MHz</b> Has not met yet.</li> <li>d. <b>SPRN</b> A workshop will be taking place at Frederick Meijer Gardens on March 24<sup>th</sup>.</li> <li>e. <b>Pediatric Champion</b> Group just started meeting again.</li> <li>f. <b>Juvare</b> <ul style="list-style-type: none"> <li>i. <b>EMTrack</b> User guides are being developed for specific areas. Discussion took place about updates that may be coming.</li> <li>ii. <b>eICS</b></li> </ul> </li> </ul>		
<b>Round Table</b>	Luke reported that there are Zumero tents available if partners need replacing. Need to test them prior to giving to hospitals.		
<b>Adjourn</b>	<p><b>Next Meeting:</b>  <i>Full Coalition: February 20<sup>th</sup>, 2020</i>  <i>Committee meetings to determined based on new committee meeting structure.</i></p>		

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